

Job Opportunity State Controller's Office



Applications will be screened and only the most qualified will be interviewed. Please call 916-323-3055 to request reasonable accommodations.
Voice/CRS Relay (711)

Position: Position #: Salary Range: Issue Date: Contact: Location: Final Filing Date:	Staff Information Systems Analyst (Specialist) (Pending Budget Approval) 051-221-1312-XXX \$5065 - \$6466 August 22, 2008 Neely Downing (916) 375-6052 21 st Century Project Personnel/Payroll Services Division 710 Riverpoint Court West Sacramento, CA 95605 (Statewide) Until Filled *FREE PARKING*	Scope of the Position: The 21 st Century Project is working to replace the State's current payroll, employment history, and leave accounting system with a fully integrated Human Resources/Payroll System for use by the State's Departments. Under the general direction of the 21 st Century Project's Technology Security Manager (DPM II), the Staff Information Systems Analyst plays a key role in providing information security expertise to the technology teams. The incumbent will perform the more complex information systems security analysis; design; implementation; monitoring; problem resolution; and execution of defined security standards for program process, deliverables, and functional capabilities of system components. Specific duties include, but not limited to the following: Duties and Responsibilities: (Candidates must perform the following functions with or without reasonable accommodations) <ul style="list-style-type: none"> • Conduct frequent threat and vulnerability assessments and analysis of the project's technical infrastructure to ensure that systems/networks are operating securely and in adherence with documented security plans. • Work with the project's Business and Technology teams and pertinent project stakeholders to identify security risks, develop and execute action plans to mitigate risks, and ensure that security risks are appropriately managed. • Utilize the Governance Risk Compliance (GRC) application to manage critical requirements for risk analysis and remediation, enterprise role management, user provisioning and access management. • Create, analyze and maintain user roles and authorization profiles. • Assist in preparing project reports for executive and project management. • Participate in the development of policies, procedures and standards. • Participate with the Security Team in developing technical deliverables.
Applications: Individuals who are currently in the classification, or are eligible for lateral transfer or promotion, or reachable on a certification list may apply. SROA/Surplus candidates will be given priority. All hires will be subject to a background check. For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered. <u>Submit a Std.678 State Application and Resume to:</u> State Controller's Office 21 st Century Project ATTN: Neely Downing 710 Riverpoint Court, Suite 150 West Sacramento, CA 95605		Desirable Qualifications: <ul style="list-style-type: none"> • Knowledge of and experience with the planning, design, implementation and use of automated systems. • Proficient analytical, communication and interpersonal skills. • Ability to establish and maintain productive, cooperative working relationships. • Adaptable to change and work well under pressure. • Readily accept new responsibilities as well as personal responsibility for developing the knowledge and skills necessary to succeed. Desired Experience: <ul style="list-style-type: none"> • Practice with an industry recognized systems development methodology. • Experience working on large software application development projects. • Experience with GRC tools/applications. • Experience working with SAP software.

The State Controller's Office is committed to provide equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, gender, disability, religious or political affiliation, age, sexual orientation, or veteran status.

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